



EAGLEY INFANT SCHOOL

REGISTRATION FORM



Dear Parents,

Eagley Out of School Club is run by the Trustees of Eagley Infant School, and as such shares our school ethos and policies.

We have approachable, professional and committed staff, which combined with excellent resources and facilities enable us to provide a 'Happy, Healthy, Fun' environment in which to care for your child.

FEES & OPENING TIMES

Breakfast Club	<i>Includes a buffet style breakfast 7.30 – 8.45am Breakfast served until 8.20am</i>	£6.50
After School Club	<i>Includes an after school snack After school - 6.00pm</i>	£13.00
Late Collection		£6.50 per 15 mins
Emergency Bookings: <i>If staff ratios allow, we offer emergency cover where a genuine emergency has occurred.</i>		
Emergency Breakfast Fee		£8.25
Emergency After School Fee		£16.50

If you require further information please go to our website

www.eagley-infant.bolton.sch.uk/out-of-school-club/

Any parents wanting to register please fill in the registration form and return. We will then add you to our booking system.

Thank you

Collection Information	
Name	
My child will usually be collected by one of the following adults	
1.	
2.	
3.	
4.	
Please note that your child will not be released to anyone other than these named people without prior notification. We are unable to accept confirmation of arrangements from children.	

Please set a Password for the adults collecting your child.	
THIS IS FOR CLUB ONLY	
Your child will not be released if the staff do not recognise the adult without the correct password.	
Password:	

Eagley Out of School Club— Registration Information	
Child's Full Name	
Preferred Name	
Date of Birth	
Home Address	
Home telephone number	
Main Email Address	
Siblings	

Emergency Contacts

Name 1st Contact

Relationship to child

Home number

Work number

Mobile

Name 2nd Contact

Relationship to child

Home number

Work number

Mobile

Name 3rd Contact

Relationship to child

Home number

Work number

Mobile

Name 4th Contact

Relationship to child

Home number

Work number

Mobile

Medical Details	
Doctor	
Surgery	
Telephone Number	
Health information <i>(chronic illness, allergies etc.)</i>	
Please note that club staff will administer prescribed medication only, on completion of a medicine form.	
Dietary needs	

Please tick to give permission	
In the event of illness or accident, I give my consent for staff to seek emergency medical treatment for my child.	
If necessary, I give permission for plaster dressings to be applied to my child	
If necessary, I give permission for sun cream to be applied to my child.	
I give permission for my child to participate in offsite activities (you will be notified)	
I give permission to transport my child in a car, with valid car insurance, when the need arises.	
Photograph Permissions	
I am happy for photos/video of my child to be used to evidence learning and experiences.	
I am happy for photos/video of my child to be used on the school website.	
I am happy for photos/video of my child to be used in the school prospectus.	
I am happy for photos/video of my child to be used on internal displays.	
I am happy for photos/video of my child to be used on club/school social media sites.	
I am NOT happy for school to take or use photos of my child.	
Signed (1 st Parent/Carer/Guardian)	Name: Date:
Signed (2 nd Parent/Carer/Guardian)	Name: Date:

EAGLEY OUT OF SCHOOL CLUB - TERMS AND CONDITIONS

- ❖ All communications to club must be made in writing, email or by telephone to a member of our team. We are unable to accept verbal messages from children.
- ❖ All children must be collected by a recognised person from their list and club must be informed of any changes from the norm.
- ❖ The final time for collection is 6.00pm. Please note that there will be a charge of **£6.50** for any child collected after 6.00pm and **£6.50** for each additional quarter hour.
- ❖ All forms must be completed and signed before attendance.
- ❖ In order to minimise the risk of infection to others, we follow the same exclusion periods for communicable diseases as school.

Name of Child
Signed (<i>1st Parent/Carer/Guardian</i>)
Signed (<i>2nd Parent/Carer/Guardian</i>)
Date